



## **Start-up guide for organizations interested in becoming a Housing Supports Provider**

*A resource from the Camden Coalition for prospective Housing Supports Providers*

### **To stay connected**

- [Join our newsletter](#): We regularly share updates and relevant information through our Housing Supports Program newsletter.
- [Register for our training series](#): We hold trainings and office hours every other Wednesday from 1-2:30 pm. Sign up for the series and make sure you add the recurring event to your calendar!
- [Bookmark our website](#): We host all training recordings, slide decks and tools on our Housing Supports website.
- [Use our Help Desk](#): Get your questions answered or set up time for some individual support by filling out an inquiry form.

### **High level overview and background materials on HSP**

**Provider Recruitment flyer:** [NJ-FamilyCare-Housing-Support-Program-provider-recruitment-flyer—WEB-VERSION.v2\\_05.2025.pdf](#)

- This document gives a high-level overview of the Housing Supports Program, like the requirements needed to be a provider as well as the four major steps a provider must take in order to become a Housing Supports provider. There is also contact information of the 4 RHH's in the state of NJ along with a breakdown of the counties they serve.

**Kick-off training:** [HSP-Feb-5-Kickoff-Training-for-posting.pdf](#) (slides) [Provider kick-off and member eligibility — 2/5/2025 on Vimeo](#) (recording)

- This training goes over provider eligibility and how to become a provider, member eligibility, and the payment structure for the program.

## **4 Steps to becoming a provider: Materials you need**

1. **NPI training:** [NPI training 03.19.2025 final](#) (slides) [Securing an NPI number — 3/19/25 on Vimeo](#) (recording)  
This training goes over the steps to securing your NPI number (step 1 of 4 to becoming an HSP provider)
2. **Provider enrollment training:** [NJ-Provider-Enrollment training to post 04.16.2025.pptx](#) (slides)  
This training goes over how to complete the NJ Housing Supports enrollment application to obtain a Medicaid ID# (step 2 of 4 to becoming an HSP provider)
3. **Credentialing training:** [Credentialing training to post 04.16.2025.pptx](#) (slides)  
This training goes over the credentialing application and best practices (step 3 of 4 to becoming an HSP provider)
4. **MCO contracting resource:** [Contracting-Guidance June 2025 to post.pdf](#)  
This resource is a guidance to MCO contracting and compliance (step 4 of 4 to becoming an HSP provider)

## **Delivering HSP services: details you need to know**

**Program services dictionary:** [Services-Dictionary FINAL vS.pdf](#)

- This document outlines the four services of the Housing Supports Program. It goes over service limitations, criteria, and billing.

**Program services training:** [HSP Feb 19 Services Definitions Training for posting](#) (slides) [Covered services — 2/19/2025 on Vimeo](#) (recording)

- This training goes over the four services in the Housing Supports Program in great detail. It will go over what is written in the "Services Dictionary" document shared above.

**Duplicative services:** [Programs-That-Are-Duplicative-of-HSP-Services-.pdf](#)

- This is a chart that lists the Medicaid programs that are considered duplicative to each of the four Housing Supports services. Not every Medicaid program is duplicative to a Housing Supports service (e.g., MLTSS is not duplicative for Pre-tenancy services; however, it is duplicative for Move-in Supports). There are codes listed in that chart to help the provider know how that particular Medicaid program is coded in eMEVS (e.g., MLTSS can be coded as 61, 63, or 64). eMEVS stands for Electronic Medicaid Eligibility Verification System and it's how providers check if a member is enrolled in Medicaid and what Medicaid programs they are in.

## **Authorizations, billing, and payment**

### **Authorization trainings:**

- Authorization training slides for Pre-tenancy and Tenancy Sustaining Services [Referral-and-Authorization-for-pre-tenancy-and-tenancy-sustaining-services\\_05.014.25-slides.pdf](#)
- Authorization training slides for Move-in Supports and Mods and remediation [Referral and Auth Training Move In Remodel\\_6.4.25](#)

### **Billing cheat sheet:** [Billing-Cheat-Sheet—rev-09.10.25.pdf](#)

- This is a guide for filing a claim. Within the document are links to the billing training and the CMS 1500 Claim form training

### **Payment structure and fee schedule:** [nj-familycare-comp-prtcl-aprvl-ltr-01132025.pdf](#)

- A document that details the payment structure for each HSP service

## **Other resources**

### **MCO staff contacts:** [MCO-Staff-Contacts\\_v2\\_08.2025-PDF.pdf](#)

- List of each MCO's staff contacts

### **HSP Provider Guidance Packet:** [Housing-Supports\\_Provider-Guidance-Standards\\_v08\\_14\\_2025\\_PDF.pdf](#)

- This guidance document serves as a resource for current and prospective Housing Supports providers who provide or are seeking to provide housing supports services.

### **MCO Guidance:** [Housing-Supports-MCO-Guidance-Standards\\_v06-12-2025.pdf](#)

- This guidance document contains the Housing Supports program standards and guidelines for NJ FamilyCare MCOs